Student Success by the Numbers Committee
Agenda
February 19, 2016
8:00 a.m.
Vernon 204 and CCC 712

- Welcome

- Review of committee attendance

		Present	Not present
Michelle Alexander	Director of Institutional Advancement/Executive Director - Foundation		
Jeanne Ballard	Assistant Director of Financial Aid		
Jim Binion	Institutional Support Specialist		
Brandi Brannon	Student Success Pathway Coordinator		
Dona Crow	Administrative Assistant/Counseling		
Christina Feldman	Director of Continuing Education		
Marian Grona	Director of Library Services		
Linda Haney	Secretary – Instructional Services		
Mark Holcomb	Division Chair - Information and Technology and Instructor		
Bettye Hutchins	Instructor - History		
Joe Johnston	Division Chair – Communications and Instructor		
Criquett Lehman	Director of Quality Enhancement		
Deana Lehman	Director of PASS Department/Coordinator of the Office for Students with Disabilities		
Shana Drury	Associate Dean of Instructional Services		
Amanda Raines	Director of Admissions and Records		
Ivy Harris	Student Information Software Coordinator		
LeAnn Scharbrough	Advancement Specialist - Recruiting		
Michael Ruhl	Instructor - Biology		
Maria Servin	Assistant Registrar		
JoAnn Marquart	Counselor		
Rebecca Watkins	Instructor - ADN		
Charity Knight	Instructor - LVN		
Betsy Harkey, Chair	SSBTN Liaison; Chair Director of Institutional Effectiveness		
Dr. Dusty Johnston	President		

- Approval of November 13, 2015 minutes (Exhibit A, Action Item)

- SACSCOC Compliance Certification (10 year report) Reminders –

- o Fifth-Year Monitoring Report approved with no recommendation during SACSCOC Annual Meeting in December 2015.
- o Compliance Certification (10 year report) - Subject matter experts and primary writers have been identified.

SACSCOC Timeline

- Vernon College, Track A Class of 2009
- Next reaffirmation (10 year) 2019

2015 – 2016 AY
- SACSCOC Annual Meeting, December 2015, Houston, TX
- Quality Enhancement Institute July 2016, Grapevine, TX
2016-2017
- SACSCOC Annual Meeting, December 2016, Atlanta, GA
- Orientation of Leadership Teams, December 2016 or January 2017, Atlanta, GA (typically limited to five people from each institution, including the institution's finance officer)
- Quality Enhancement Institute July, 2017, Austin, TX
- "Final" Catalog, Handbook and Policy updates to Board of Trustees, Spring and Summer 2017 (to ensure inclusion in Compliance Certification)
2017-2018
- SACSCOC Annual Meeting, December, 2017, Dallas, TX
- ==Compliance Certification due, March 2018==
- Off-site Peer Review Conducted, May 2018
- Quality Enhancement Plan Due, Summer 2018 (4-6 weeks in advance of on-site review)
2018-2019
- On-site Peer Review, Fall 2018 (September – November)
- SACSCOC Annual Meeting, December 2018, New Orleans, LA
- Review by the SACSCOC Board of Trustees, June 2019

- Quality Enhancement Plan update – Criquett Lehman

- Title III, Strengthening Institutions Program - Database Dictionary and Student Success Pathway/Workflow discussion; role of Committee

- Assessment and Report Calendar and General Glossary Update - We will begin auditing the Assessment and Report Calendar to reach out to those who have fallen behind and with questions concerning content of the information forms.

- Data update since last meeting:

  - o Student Success Data Facts to Board of Trustees – November 2015, SSBTN Initiative at a Glance; December 2015, Licensure and Certification KPIA; January 2016, Financial Aid KPIA
  - o KPIA updates using POISE and IPEDs data:
    - Budget Revenue and Expenditure
    - Contract Training Courses for Business and Industry – Continuing Education

Course Completion Success
Enrollment with Non funded-Non Credit
Financial Aid
Funded Continuing Education Contact Hours
Graduation, Persistence and Retention Rate

Waiting on THECB Accountability Report to update the majority of KPIAs

- Spring meeting dates: March 11 and April 22

- Adjournment